



9 Philippa Place  
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## MINUTES OF ST FRANCIS PROPERTY OWNERS ASSOCIATION COMMITTEE MEETING

Friday 10<sup>th</sup> June 2022 – SFPO Office / Zoom

**Present:** W Furphy (WF); P Pezarro (PLP), L Aitken (LA), C Northwood (CN); C Gray (CG); J Viljoen (JV); D Harpur (DH);

**ACTION**

**1 Welcome**

The Chairman welcomed all.

**2 Apologies**

D Truter (DT); C Jarvis (CJ); N Dyer (ND)

**3 Confirmation of the Previous Minutes**

Proposed by DH and seconded by CG

**4 Matters arising from the Previous Minutes of Meeting**

**5 Finance:**

- The financial statements for May were presented by PLP and approved.

**PLP**

**Administration:**

- PLP also tabled an updated budget that projected a small surplus of R17 000 for the year. **PLP**
- Membership numbers stand at 475.
- Metro Fibre cabling is installed but is not live as yet. LA will sign up with local service provider, TCS, for fibre installation and WiFi connection as soon as the Metro Fibre is live.

**6 Marketing and Communication:**

**6.1. Database:**

- POPI Act Compliance : Nothing to report.
- LA has requested an updated database for the demarcated area from the KLM ahead of the next subscription renewal drive in September. **LA**
- DH will pass on as much updated information for Santareme as possible through the ongoing CCTV initiative. **DH**

**6.2. Website, Social Media and Newsletter:**

- LA maintains the documents on the website. CJ loads and sends our newsletter through this website. DNA Online are managing the website very smoothly. **LA/CJ**



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- Committee members are asked to provide comments/recommendations for website improvements as well as suitable content for ongoing newsletters.
- Building up membership numbers continues to be our priority. CJ has created a regular SFPO corner in St Francis Today for the subscriptions drive with a widget directly to the payment facility. **CJ**
- CJ is in communication with the KLM who are keen for the Association to extend communications on their behalf. **CJ**
- Newsletter : CJ will also be focussing on the water shortage in the next few months. The next newsletter will be distributed next week. **CJ**
- The planned leaflet targeting new property owners to boost Association membership is to be modified to cover the Association only and will include contact details for reporting service delivery. CJ has proposed inserting it into the new Wildside Times community magazine either as a loose insert or in the content. A link could be incorporated from St Francis Today to the leaflet on our website. LA will follow up on the production of this leaflet. **LA/CJ**
- A photo collage is being posted to the website showing the Association projects.

### 6.3 Membership:

- We have received 475 membership subscription payments as at the end of May 2022.
- A Quicket payment option is now active, as well as the EFT and Payfast options.
- Membership renewal continues to be advertised in Info Ads, St Francis Today and all other medium at CJs' disposal.
- A campaign to be launched through estate agents automatically giving each new buyer their first year's membership for free, as a means to maintain an accurate database whilst building membership, will be launched as soon as the printed leaflet is available. LA to follow up. **LA**
- CJ is providing a regular advertising corner in St Francis Today for the subscriptions drive with a widget directly to the payment facility. This corner can also be utilized to advertise Association projects. **CJ**
- A membership drive to encourage membership in the Links and Port is being planned. JV has approached the Port Owners Association who have indicated their support. **JV**
- WF will action the Links, LA will action estate agents and pick up the leaflet creation with CJ. **WF/LA**

## 7. Technical

### 7.1 NPC Projects

- Beach Phase 2 : DEDEAT authorisation for the beach restoration project is valid from 7 April 2022. Expenditure by the SFPO NPC on this project is on hold until the Appeal against the court ruling against the SRA is finalised. **WF**
- CCTV Security Cameras:  
The contract service and camera infrastructure is performing satisfactorily. Plans to progress to a local CCTV monitoring control room are underway through Calibre security. Alternative funding options are being explored in the event that the SRA is set aside by the court. **DT**



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## 7.2 Association Projects:

- **Precinct Plan for St Francis** : A Consultant has been appointed to prepare a new precinct plan for the St Francis Bay CBD area. This is an opportunity to manage ideas such as the rezoning of Erf 53 as part of the overall plan for Main Beach development and beach restoration programme as well as areas such as Granny's Pool for sporting and recreation development. DH/WF
- **Erf 400 Village Common and Erf 554:** Continue to await DPW decision on transfer of Erf 400 to KLM. Preparation work by KLM on subdivision and rezoning of Erf 554, together with public participation, is still work-in-progress at KLM. A proposal for the use of this land as a shared infrastructure for a school and church, with sports fields, endangered plant species garden/protection, and additional shared parking facilities was submitted some time ago. Rezoning of erf 554 is currently in the hands of a consultant and has been prioritised. DT has assured the Kromme Enviro Trust that the church will work in tandem with them to preserve the endangered plants in part of this area. DT/WF
- **Anne Avenue** : CG will discuss with Nigel Aitken how the stairs can be secured ahead of the winter storms. CG
- **Two Harbours Walk Way** : DH continues to monitor the status. DH
- **Granny's Pool Development** : This area is a feature for visitors and is under-equipped to cope with current numbers. DH will set up a meeting with Kromme Enviro Trust with a view to working in tandem on any new development. DH
- **Erf 53** : Public open space around the old hotel site bordering St Francis Courts and Ann Avenue. Nigel Aitken continues to push for the clearing of non-indigenous bush from this area through the Fire Department and the KLM. NA
- **Storm Water Drains** – Santareme : The KLM have undertaken works to clean the drains and this will continue.
- **Entrance Gardens** : CG will hand over the maintenance, weed spraying and sweeping of the entrance circle to Nigel Aitken. CG/NA

## 8. Community Issues:

- The regular monthly meetings between the Chairman and the Municipal officials continue. WF
- Planning and Certificates of Occupation:  
No further progress. The amnesty was extended to 30 June 2022 and will not be extended.
- Plot Clearing : Plot clearing is taking place around the town to help reduce risk of fire. The Kromme Enviro Trust are offering environmental advice on how best to go about plot clearing.
- Sewerage: The problems experienced with the poor service being received continue to be raised by concerned residents. SFPO will continue urging KLM to prioritise the provision of water born sewerage, and ensure sufficient honey suckers are servicing the town. JV will share valuable information provided by Trevor Wright on Whatsapp group. JV
- Water infrastructure: The Association continues to put pressure on KLM to replace failing water infrastructure. Water shortage is now a crisis and water shedding from Monday has been announced. CJ continues to publicise the water shortage in newsletters. CJ
- Roads: Pothole filling is taking place.



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Road re-surfacing of the main arterial roads will continue as part of a three year plan by KLM.

Depending on the budget adjustment for 2022, Grand Comore to the small boat harbour will be resurfaced. JV has requested that the resurfacing of the section of St Francis Drive to the Port be prioritised. DH recommended Tom Brown Blvd and Esmerelda Street in Santareme for consideration. The ring road comprising Sunset Drive and Canal Road will follow for submission.

JV/DH

- Storm Water drains : KLM has begun cleaning drains around the town and in particular in Santareme.

## 9 Other Committees

- SFBRHOA: The Municipality have approved and gazetted the proposed increased rates for boat licences. Dredging works continue and sand bags have been used to stabilise the area around the pump house. The movement of the river mouth remains dynamic and is being monitored. CN
- KJRC: A meeting was held with the applicants for the December beach event application. A revised application is awaited. CN
- Santareme: Administrative work to establish the planned CCTV project through Calibre Security is now underway. 104 sign ups have been achieved and the target is 140. DH/JV/CJ/DT
- St Francis on Sea and Port : The Port Owners Association have expressed their dissatisfaction with service levels from KLM. JV will discuss pothole repairs with Nigel Aitken. JV

- Community Policing Forum: No discussion.

- DVG: No discussion

- Ward Committee: LA and DT represent the CPF and SFPO on this committee. Provision of water and how it is to be managed is the top priority for the KLM and our Ward Councilor. St Francis boreholes are being used to supplement the water supply by 70%. The committee agreed that we should request that our allocation from the Ward Development Funds for this year be allocated to the completion of the creation and erection of street signage. LA/DT

Illegal signage is being addressed and offenders have received notices to remove within 14 days or Law Enforcement will remove it.

WiFi hotspots around the town were suggested and will be investigated.

Improved beach access were an additional suggestion.

- Sea Vista: There is a plan for housing development but details are unclear at this stage. Progress will be monitored through the Ward Committee, Ward 1 Councilor and our PR Councilor Shena Ruth. WF will put JV in touch with Dean Black (a colleague on Kouga Business Forum) to discuss what future developments are likely to be. Proper housing with proper storm water drainage are urgently needed. WF/JV

- Cape St Francis: No further input from the CSF Civics noted.

- Kouga Business Forum St Francis Branch: The launch of the St Francis branch of the KBF took place at the Links on Thursday 19<sup>th</sup>. The SFPO office is available for use as a satellite office for the St Francis Branch of the KBF. The local Branch Committee meets monthly. It is focussing on two primary activities: WF

- Membership : building membership of the KBF in the SF business community. A new website is being developed.



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- Focus on events – supporting a number of big events are in the planning stages which will provide a boost to the local economy.
- Levy Relief Programme: No discussion.
- Aesthetics Committee: LA continues to provide administration support.
- Kromme Enviro Trust : DH and WF to meet with KET to discuss planning of development of Granny's Pool and Two Harbour Walkway DH/WF
- St Francis Tourism: No discussion
- Thyspunt Alliance : Regarding the National Nuclear Regulator's call for public comment/objection on Eskom's application for a Nuclear Installation Site Licence (NISL) for the Thyspunt site, the Association will monitor progress against the proposed Thyspunt nuclear site and how it might affect St Francis.

**10 General**

**11. Next Meeting Friday 15<sup>th</sup> July 2022 – 11 a.m. – SFPO office/Zoom**